



Applications

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New Hampshire

Applications

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Filing and Processing Applications

All persons have a right to file an application for cash assistance.

Right provided for in regulation

The same application for cash assistance is used throughout the state.

The statewide application is a joint application for:

Food Stamps

Medicaid

Child care

Emergency Assistance

State supplemental assistance--financial & Medicaid for
old age, disabled & blind

State policy sets standards of timeliness for processing applications:

Applications must be acted upon within 45 days.

The agency is required to issue a written decision on applications.

Pre-Application Requirements

The state does not impose requirements that must be met before a family can submit an application for cash assistance.

Pending Application Requirements

The state imposes pending application requirements that a family must meet while its cash assistance application is pending. Failure to meet these requirements results in denial of the application.

The pending application requirements are:

- Attend orientation session
- Complete an assessment
- Conduct job search
- Begin work activity participation
- Agree to cooperate with child support enforcement
- Cooperate with child support activity

No applicants are exempt from pending application requirements.

**Personal
Responsibility
Contracts**

Applicants and recipients are not required to sign a personal responsibility contract.

Employability Plans

Applicants must sign an employability plan, i.e. a plan that covers only work requirements, as follows:

The applicant must sign one plan prior to four weeks of job search (while application is pending), and sign a more detailed plan after four weeks of job search.

An individual develops an employability plan with:

A three to six member case management services team with one representative from TANF office, one representative from Employment Security agency, one representative from Job Training Council

The following people must sign an employability plan:

- Head of household
- Both parents in "two-parent" families
- Dependent child over age 16 if not in secondary school;
- minor parent who is not head of household if s/he is not a full-time student

The following applicants and recipients are exempt from developing and/or signing an employability plan:

Individual exempt from work requirements

Employability plans include a state or county agreement to provide services, and the services are listed.

A sanction is imposed if an applicant or recipient refuses to sign an employability plan. The sanction is the same as the sanction for non-compliance with work requirements.

Formal Diversion Programs

The state does not operate a formal cash diversion program.

Emergency Assistance

The state provides emergency assistance to families that are receiving TANF cash assistance as follows:

- Eviction prevention
- Prevent utility shutoff or restore service
- Emergency housing assistance
- Up to two months of rent arrearage

The state provides emergency assistance to families that are eligible for but not receiving TANF cash assistance as follows:

- Eviction prevention
- Prevent utility shutoff or restore service
- Emergency housing assistance
- Up to two months of rent arrearage

The state does not provide emergency assistance to families that are not eligible for TANF cash assistance.

Note: Information on exemptions from work requirements and sanctions for noncompliance with work requirements will be available in the Work and Sanction Provisions sections later this year.