



# Work Requirements: Job Search

As of October 1999

State	<u>Job search program features</u>					Groups required to participate	Minimum weekly participation requirement	Maximum job search assignment (in a 12-month period)
	Unassisted individual search	Assisted individual search	Group activities	County designs program	Other			
<b>Totals</b>	37	37	37	19	6	27 Yes (see descriptions) 23 None 1 Local	21 No minimum* 7 No minimum 11 Hourly requirement 11 Other requirement 1 Local	29 No maximum 19 6 or 8 weeks 3 12 weeks or more
Alabama	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Individuals who are "job ready" e.g. have a high school diploma and previous work history	At least 8 to 15 serious contacts with potential employers each week. County worker has authority to approve less than 15, but must document the reason.	No maximum
Alaska	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	No minimum*	No maximum
Arizona	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None	25 hours	No maximum
Arkansas	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	None	25 hours	6 weeks

\* No minimum weekly job search requirement, but participants must meet overall hourly participation requirement. (See Hourly Participation Requirements chart for more detail.)

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	Unassisted individual search	Assisted individual search	Group activities	County designs program	Other			
California	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All nonexempt recipients, except those with identified substance abuse, mental health, or domestic violence problems	No minimum*	No maximum
Colorado	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	None	No minimum	No maximum
Connecticut	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	None	No minimum*	No maximum
	Job Search Skills Training							
Delaware	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All single parent and needy non-parent caretaker families	No minimum	No maximum
Dist of Columbia	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All applicants	No minimum*	6 weeks
Florida	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All non-exempt participants	No minimum*	6 weeks
Georgia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All job-ready non-exempt individuals	Up to 35 contacts per month may be required	No maximum
Hawaii	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Those who are job-ready	8 hours	No maximum
Idaho	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	No minimum*	No maximum
Illinois	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Individuals who are job ready	20 job seeking contacts per month	24 weeks
Indiana	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	None	10 employer contacts per week (county director can reduce the requirement to 5 based on the job market)	No maximum

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	Unassisted individual search	Assisted individual search	Group activities	County designs program	Other			
Iowa	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	Generally, 20 hours per week is required for job club, although this can be less based on local office needs and resources.	12 weeks
Kansas	<input checked="" type="checkbox"/> Job development and placement	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	All non-exempt applicants and recipients, unless job search is known to be an inappropriate activity for an individual.	20 hours	No maximum
Kentucky	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	25 hours	6 weeks
Louisiana	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	None	No minimum*	6 weeks
Maine	<input type="checkbox"/> "Self directed" job search is for participants who use another organization's job search assistance, i.e. those completing school who want to use the school's placement services. ASPIRE also has a job development and placement program which may be refused by the participant.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Unemployed parents and single parents with children five or over who are job ready	A reasonable number of employer contacts per week, given the local labor market conditions, will be established prior to the beginning of job search.	6 weeks
Maryland	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	None	No minimum	No maximum
Massachusetts	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Individuals whose youngest child is age six or older	No minimum	No maximum

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	Unassisted individual search	Assisted individual search	Group activities	County designs program	Other			
Michigan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All non-exempt individuals who are not meeting the hourly requirement in unsubsidized employment	No minimum*	No maximum
Minnesota	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Individuals whom job counselor determines have sufficient skills to succeed in obtaining suitable employment	30 hours	No maximum
Mississippi	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Individuals deemed to be job ready	25 hours	No maximum
Missouri	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job ready individuals and unemployed parent applicants	30 hours	6 weeks
Montana	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	None	No minimum*	No maximum
Nebraska	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	Minimum number of contacts determined with caseworker	52 weeks
Nevada	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non-exempt applicants	10 contacts per week (average of 20 hours) not to exceed 4 weeks	6 weeks
New Hampshire	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	Set in Employability Plan on a case-by-case basis	No maximum
New Jersey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Individuals assessed to be job ready	No minimum*	6 weeks

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	Unassisted individual search	Assisted individual search	Group activities	County designs program	Other			
New Mexico	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	29 hours	6 weeks
New York	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local	Local	6 weeks
North Carolina	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	None	No minimum*	No maximum
North Dakota	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	None	Minimum of 8 contacts per week when a job search is the sole activity	6 weeks
Ohio	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	None	No minimum*	6 weeks
Oklahoma	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	No minimum*	No maximum
Oregon	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Two-parent families in which deprivation is based on unemployment	40 hours	No maximum
Pennsylvania	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All non-exempt recipients for the first 8 weeks	No minimum	No maximum
Rhode Island	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	No minimum*	No maximum
South Carolina	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Job-ready individuals	No minimum*	8 weeks
South Dakota	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	No minimum*	6 weeks
Tennessee	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	No minimum*	No maximum
Texas	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	All non-exempt clients	No minimum*	No maximum

Job referrals; job development activities

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	Unassisted individual search	Assisted individual search	Group activities	County designs program	Other			
Utah	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	None	No minimum	No maximum
Vermont	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Two- parent families (periodically) and single-parent families subject to the time limit (starting 2 months before time limit is reached)	No minimum*	8 weeks
Virginia	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All individuals who are not employed at least 30 hours per week	40 job contacts per 30-day assignment to job search. Locality may seek waiver to reduce the required number of contacts.	No maximum
Washington	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	All non-exempt individuals (unless temporarily deferred)	No minimum*	No maximum
West Virginia	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Individuals assigned to job search based on assessment	No minimum*	6 weeks
Wisconsin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All non-exempt individuals	No minimum	No maximum
Wyoming	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Required for all non-exempt participants for 3 weeks prior to participation in any other activity	30 hours	6 weeks

NOTE: A number of states have various requirements for applicants. See the TANF Applications section of SPDP for details.

Local = Local or county discretion

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